



Boys & Girls Clubs
of Saskatoon

2019/2020 Preschool Registration Form

PRESCHOOL AT ECOLE COLLEGE PARK: 3440 Harrington Street

***Our preschool program at Ecole College Park includes an early introduction to French*

PRESCHOOL AT JOHN LAKE SCHOOL: 2606 Broadway Avenue

Classes are available from September to June for 3 & 4 year old children, for as many days during the week as you would like (maximum of five times per week, one session per day). You pick your days and times!

Children must be 3 years old by September 1, 2019 to attend preschool. ALL children must be completely toilet trained in order to attend preschool.

ANNUAL REGISTRATION FEE of \$35.00 is non-refundable.

MONTHLY PRESCHOOL FEES:

One day program: \$80

Two day program: \$120

Three day program: \$135

Four day program: \$160

Five day program: \$185

➤ ***Please indicate which days and times that you would prefer for your child to attend preschool - you may select a morning OR afternoon class for each day you would like your child to attend classes:***

- Morning class times are 9:15-11:30 am.

- Afternoon class times are 12:45-3:00 pm for John Lake Preschool and 12:30-2:45 pm for Ecole College Park Preschool

MORNING CLASSES: Monday
 Tuesday
 Wednesday
 Thursday
 Friday

AFTERNOON CLASSES: Monday
 Tuesday
 Wednesday
 Thursday
 Friday

Registration is on a first come, first served basis with forms and payments.

PLEASE NOTE: Boys & Girls Clubs of Saskatoon's goal is to provide your child with the best possible preschool experience, and in order to achieve this, our minimum class size is 8 children. If the minimum class size is not reached by July 31, 2019, you will be notified that the class will be cancelled, and you will be given the option of placing your child in another class, day and time of your choice (if there is space).

Please Return Completed Forms to:
105 – 135 Robin Cres.
Saskatoon, SK S7L 6M3
Ph: 306-244-7820 Fax: 306-244-0089
office@bgcsaskatoon.com
www.bgcsaskatoon.com

Child's Name: _____

Date of Birth: _____ Age (as of September 1, 2019): _____ Gender: _____
mm/dd/yyyy

Address: _____ City: _____ Postal Code: _____

Home Phone #: _____

PARENT/GUARDIAN 1

Name: _____

Work Phone #: _____

Cell Phone #: _____

Address (if different than above):

City: _____ Postal Code: _____

Email: _____

PARENT/GUARDIAN 2

Name: _____

Work Phone #: _____

Cell Phone#: _____

Address (if different than above):

City: _____ Postal Code: _____

Email: _____

- Has your child previously attended Boys & Girls Clubs of Saskatoon programs? Y / N
- Does your child have siblings that have previously used or are currently attending programs with Boys & Girls Clubs of Saskatoon? Y / N

**If yes, please enter sibling names: _____

EMERGENCY CONTACTS:

These will be the people who are allowed to pick up your child or who will be called if a Parent/Guardian cannot be reached in an emergency. **These contacts MUST be different than Parents/Guardians.**

I _____ (parent/guardian) give permission to the following individuals to act as **parent designates to pick up my child(ren)** from the Boys & Girls Clubs of Saskatoon's Preschool Program. I have informed these individuals that they **must present government issued photo ID or that they must present a password each time they come to pick up my child(ren).** I understand that in case of an emergency, I will be the first one called. However, *I also give my permission to Boys & Girls Clubs of Saskatoon to contact the following individuals AFTER contact has failed* with parent designates on the front page of this registration form. Your children will not be allowed to leave the school with anyone not listed below. You can remove or add people to this list at any time by filling out the Change of Information form (available at your program site).

First & Last Name	Relationship to Child	Cell Phone #	Other #
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First & Last Name	Relationship to Child	Cell Phone #	Other #
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First & Last Name	Relationship to Child	Cell Phone #	Other #
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Please Note: **Everyone** picking up children will be asked for your **release password** or for government issued photo ID.

➤ **RELEASE PASSWORD:** _____

CUSTODY & RELATED COURT ORDERS:

NOT APPLICABLE

If a custody or court order exists, a copy of the order must be given to Boys & Girls Clubs of Saskatoon. The parent/guardian is responsible for providing accurate and up to date information concerning the legal guardianship of the child. Without a custody or court order on file, Boys & Girls Clubs of Saskatoon cannot deny access to the non-enrolling parent. *If the non-enrolling parent is not listed on the authorized pick-up list, but is able to produce government issued photo ID proving that they are a birth parent of the child, Boys & Girls Clubs of Saskatoon cannot legally deny access without legal documentation (custody or court order) stating otherwise.*

Please list anyone who is NOT ALLOWED to pick up your child: _____
Name & Relationship to Child

I have provided Boys & Girls Clubs of Saskatoon with legal documentation (custody &/or related court order).

Signature & Name (printed) _____
Date

Medical Information:

Child Name: _____ Preschool Name/Location: _____

Health Card #: _____ Family Doctor: _____ Phone Number: _____

Does your child have any of the following conditions?

ADD ADHD FAS Autism Other: _____

Allergies: Seasonal _____ Food _____ Insects _____ Other _____

Does your child carry: Epi-pen Inhaler Other _____

Does your child have any special needs that we should know about in order to provide a positive experience for him/her?

The following information is collected and used solely, on an anonymous basis, for granting and organizational purposes only:

Child's Date of Birth: _____
(mm/dd/yyyy)

Preschool Location (circle one): College Park / John Lake

Ethnicity: _____

New To Canada: _____
(mm/dd/yyyy)

Language(s) Spoken: _____

Military Family: yes no

Family Setting: Two Parent Household Mother Father
 Guardian _____ Other _____
Relationship to Child

Gender: _____

Age Group: 5 yrs & under 6 – 12 yrs 13 yrs & over

Family Income: Up to \$30,000 \$30,000 to \$50,000
 \$50,000 to \$75,000 \$75,000 & over

<p><u>Office use only:</u></p> <p>Administration: <input type="checkbox"/></p> <p>SV: <input type="checkbox"/></p> <p>MC: <input type="checkbox"/></p> <p>Subsidy: <input type="checkbox"/></p> <p>ME: <input type="checkbox"/></p>

Boys & Girls Clubs of Saskatoon Participants Waiver of Liability & Media Consent

Boys & Girls Clubs of Saskatoon takes the safety of all children registered in our programs very seriously and will take every precaution it possibly can in order to ensure the safety of your child. The risk of sustaining injuries that result from the nature of the activities can occur without fault of the participant, Boys & Girls Clubs of Saskatoon, its employees/volunteers or the facility where the activity is taking place. By choosing to take part and to register your child in Boys & Girls Clubs of Saskatoon programs, you are accepting risk that your child may be injured. The chance of an injury occurring can be reduced by carefully following instructions at all times while engaged in program activities and by providing your child with any necessary safety equipment such as proper shoes, clothing etc.

➤ **WAIVER OF LIABILITY**

I, _____ **(Parent/Guardian)** of _____ **(Child)**

consent to have my child receive services from Boys & Girls Clubs of Saskatoon and am registering my child voluntarily. The consent will remain in effect for the duration of the program. I understand and agree to receive the program services delivered as part of the Boys & Girls Clubs of Saskatoon program that I have registered my child in. Programming activities such as recreation activities and outings (field trips) involve certain elements of risk. Injuries may occur while participating in these activities.

ACKNOWLEDGMENT:

The above named child has my permission to participate in program activities as planned by the Boys & Girls Clubs of Saskatoon program that I have registered my child in. I waive my legal rights against Boys & Girls Clubs of Saskatoon for any loss, injury or damage suffered during or by reason of participating in **all events, programs and activities scheduled while my child is in the program.** I authorize the application of emergency medical attention and undertake to be responsible for any hospitalization, medical expense and ambulance expense that may be incurred.

Parent/Guardian Signature

Date

➤ **MEDIA RELEASE**

I, _____ **(Parent/Guardian)** give permission for my child _____ to appear in photographs, video and/or audio that may be used in the promotional materials of Boys & Girls Clubs of Saskatoon. My child's image may be published or used in newspapers, promotional videos, television commercials, television news items, program brochures, poster, social media sites etc. or otherwise displayed to the public or used for other educational/fundraising purposes, either in whole or in part by Boys & Girls Clubs of Saskatoon, Boys & Girls Clubs of Canada and/or external partners. **No names will ever be used in association with a child's image without written permission of the parent/guardian.**

By my signature as parent/guardian for _____ **(child)** I give permission to Boys & Girls Clubs of Saskatoon to use any image taken during a Boys & Girls Clubs of Saskatoon program for any of the purposes as described above.

Parent/Guardian Name (printed) and Signature

Date

The Boys & Girls Clubs of Saskatoon Participants Waiver of Liability and Media Consent applies to Boys & Girls Clubs of Saskatoon Ecole College Park & John Lake Preschool Programs for the 2019/2020 school year.

GENERAL PAYMENT INFORMATION

Boys & Girls Clubs of Saskatoon will discuss your account only with the person/people listed below.

The person/people listed below are responsible for payment of the account and will be issued with a receipt for payments received for services that were provided by Boys & Girls Clubs of Saskatoon. All receipts for income tax purposes, will be issued by February 29, 2020. Please note that receipts issued will only include payments that were made during 2019.

Registration is on a first come, first served basis and classes fill quickly. Your registration will only be accepted if this form is complete and your registration fee has been submitted. The teacher will not accept payments. Registration fees and completed forms should be submitted to the office (address is on the first page of this form).

Program Name & Location/School: _____

Parent(s)/Guardian(s) Name: _____

Child(ren)'s Name: _____

Address: _____

City: _____ Postal Code: _____

Phone Number(s): _____

Email Address: _____

Boys & Girls Clubs of Saskatoon's Methods of Payment (*we do not accept payments by cash or cheque*):

- Pre-authorized Direct Debit Void Cheque Attached
 Pre-authorized Credit Card Payment Previously set up for pre-authorized Debit or Credit Card Payments

<input type="checkbox"/> Visa	Card Number & Cardholder's Name:	Expiration Date:	3 Digit Number:
<input type="checkbox"/> MasterCard			

By signing this page you authorize Boys & Girls Clubs of Saskatoon to debit your bank account or credit card for monthly fees. Payments will be withdrawn from your account on your choice of the 15th or the 25th of the month. Depending upon your bank, the fees will come out of your account 1 – 3 business days after. Please ensure sufficient funds are available. **There will be a \$25 charge for all declined payments.**

Preferred withdrawal date: 15th of the month 25th of the month

Parent/Guardian Name Printed Signature Date

Overdue Accounts:

- If your monthly tuition fee has been declined for any reason, you will be notified and expected to make arrangements for payment for that month's tuition. If you don't make the payment by the end of the month, you will be charged a late charge of \$5.00 and be given a reminder that if your payment is not made within 14 days, your child(ren) will be suspended from the program until your account is settled.
- If your account is still not settled, or if no payment arrangements have been, a final letter requesting payment will be sent. You will have 10 days to settle your account in full, or your account will be closed and sent to collections, and you will no longer be able to use the program.

**It is your responsibility to notify and to provide Boys & Girls Clubs of Saskatoon
with correct information and with any changes to the above information.**